OCTOBER, 19th-22nd, 2014. São Paulo, Brazil

ROOMVENT 2014

ROOMVENT 2014 - 13th SCANVAC International Conference on Air Distribution in Rooms
New ventilations strategies with base in active and passive technology in building and for comfort in airplanes

ROOMVENT 2014
INSTRUCTIONS FOR AUTHORS

These instructions are to guide authors in writing papers for the Roomvent 2014 conference. This conferenc will provide a full set of papers on CD-ROM to each participant at registration. This guide presents the format and other requirements for purposes of standardisation. The examples on the following pages should be used as a guideline in preparing manuscripts.

The maximum length of papers (oral or poster) is eight pages including references, figures and tables.

Please use the following format.

Table 1. Format requirements for paper sizes

Margin	ISO A4 (210 x 297) mm
Top	25
Bottom	20
Left	18

The text should be in 12 pt Times font (Times New Roman). The paragraphs of a section start with a tab stop at 1 cm; there is no blank line between the paragraphs of a section. The text is written single spaced. At the end of each section a blank line indicates the separation from the next header. If the next header is a main header (like '2 Layout'), use two blank lines. After a main header there is 12 pt of space (like "2 Layout). After other headers (like 2.4 Spaces and paragraphs) there is no additional space. There is one line (12 pt) spacing between the abstract and the keywords. These instructions are available for download from the Conference website www.roomvent2014.com.br The following pages can be used as a template.

The deadline for manuscripts is Febrary 2nd, 2014. Please submit your paper electronically through the conference web site www.roomvent2014.com.br in MS-Word and convert all documents to PDF format. Other formats will **NOT** be accepted. The file name must follow the following rules:
Name the file using your surname plus the registration paper number you received and letters "op" **for oral presentation in a technical session and "ps" for poster session**.
Example: Oliveira 217op.pdf
means paper number 217 written by Mr. Oliveira and selected for technical session.

Instructions on how to access the website platform in order to submit your complete papers electronically will follow beginning of January 2014.

We do not accept papers sent in paper form by post or by fax. Please, check English grammar and spelling before submitting your paper. Authors are personally responsible for quality of English in their papers.
Authors may be requested to make revisions if deemed necessary by the reviewers. The acceptance of the paper will be communicated to the first author by March 04. 2014.

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Roomvent 2014 São Paulo | Email: info@roomvent2014.com.br | Brazil
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